

CGSSG 2023-2024 Open Positions

POSITION	RESPONSIBILITIES
PRESIDENT	Presides over all CGSSG meetings; serves as the official representative of CGSSG at University events; submits CGSSG nominees to represent CGSSG at meetings; acts as interim for CGSSG; regularly communicates with chairpersons to ensure active progress.
Vice President	Assists CGSSG president in performing their duties; serves as President Pro Tempore, taking on duties when president is unavailable; ensures accurate records of meetings through taking accessible notes.
Business Manager	Oversees financial requests from committee chairs on behalf of the president; is familiar with SORC policy and serves as a resource to members; writes monthly summary report.
Wellness & Relations Chair	Serves as point of contact for students interested in joining CGSSG; advocates for the health & well-being of students; works with event planning chairs; promotes university resources.
Judicial Affairs Chair	Oversees elections; fills vacancies; removes officers; advises CGSSG Council about the CGSSG constitution; oversees and supports the Constitution amendment process.
Engagement Chair	Consistently updates and shares on social media accounts; ensures posts are presentable and informative; creates strategies to improve event turnout.
Event Planning Chair	Comes up with fun and educational events; works with advertising chair on events; reaches out to proper individuals to obtain approval and funding.
Advertising Chair	Creates advertisements & graphics for dispersing; assists engagement chair to build strong social media; works to coordinate with planning of events.
General Board Member	Attends meetings and contributes to meeting discussions; is prepared to help officers when needed.