



Certificate Planning Chart

*Key to course frequency & formats: x traditional; ● online; # traditional & online

CORE REQUIREMENTS: 18 CREDITS (6 Courses)				Cr	F	Sp	Su	Term Taken	Grade Earned
PUBSRV	0020	Introduction to Public Service	3	●	●	●		_____	_____
PUBSRV	1200	Practices of Nonprofit Management	3	●	●			_____	_____
PUBSRV	1210	Financial Management of Nonprofit Organizations	3	x				_____	_____
PUBSRV	1220	Human Resources Management of Nonprofit Organizations	3		x			_____	_____
PUBSRV	1230	Fundraising for Nonprofit Organizations	3	x	x			_____	_____
PUBSRV	1900	Internship Seminar	3	●	●	●		_____	_____
Total Credits in Certificate:			_____						

This certificate is available as a **standalone program** to non-degree seeking students or it may be pursued in conjunction with another undergraduate degree. Credits earned at other accredited educational institutions may be eligible for transfer. However, a **minimum of 9 credits must be earned** at the University of Pittsburgh.

Important! If you earn less than a "C" in any course, please contact your advisor!

Students must maintain at least **2.0 grade point average** in all University certificate courses

This certificate requires a 3 credit internship. The internship requires 120 hrs at the internship site along with PUBSRV 1900.



*Indicated course rotation is not guaranteed. See the [Registrar's website](#) for the most recent offerings.