

Student Transfer Evaluation Guide

Use this sheet as a guide to understand how to read your Student Transfer Evaluation. The reverse side includes a diagram explanation.

Your Student Transfer Evaluation is an evaluation of your transcripts from the school(s) you previously attended before coming to the University of Pittsburgh. The evaluation indicates what courses will transfer into the College of General Studies. It may also be referred to as your ‘Advanced Standing.’

When a student is admitted to the College of General Studies, all coursework taken at other colleges or universities is evaluated based on the following guidelines:

- All credits must have been earned at an accredited institution.
- Courses must have been passed with a letter grade of C or better.
- The number of credits granted for a given course cannot exceed the number on the transcript from the school where they were earned, nor can it exceed the number earned in the corresponding course.
- Up to 90 credits from a four-year institution, or up to 60 credits from a two-year institution (total may not exceed 90 credits) may be applied to your degree, either to fulfill general education requirements or electives.
- While the College of General Studies does not have a statute of limitations, it reserves the right to invalidate some courses for transfer in which the content is outmoded.
- Students may transfer up to 18 credits of professional courses (e.g., business, education, engineering, nursing, etc). Students majoring in administration of justice may transfer in up to 21 credits of professional courses.
- All transfer credits are subject to reevaluation if a student transfers from one school to another or from one major to another within the University of Pittsburgh or becomes inactive and is subsequently readmitted.

If you would like to appeal for credits that were not transferred in you are required to submit a syllabus and course description for the course(s) in question to your academic advisor who will review the information and determine whether or not the credits for the course(s) will be transferred into the College of General Studies.

For students transferring credits from local community colleges, transfer manuals are available at www.cgspitt.org/transfer.cfm. For students transferring credits into the Kenneth P. Dietrich School of Arts and Sciences or pre-professional programs, you can access the transfer manuals, or Pitt Connection Guides at www.oafa.pitt.edu/transadm.aspx.

Continued on back....

EXAMPLE

STUDENT TRANSFER EVALUATION

Name :
ID:

Academic Career: Undergraduate
 Academic Program: College of General Studies (Admit Term : Summer Term 2006-2007)
 Academic Plan: Media & Prof Communications

 * COURSE CREDIT *

Transfer Credit Type: Manual
 Transfer Institution: Community College of Allegheny County → Prior school credits are transferring from
 Articulation Program: College of General Studies
 Internal Articulation Term : Summer Term 2005-2006 (Posted)

External Transfer Record						Internal Equivalency/Reject Reason					
Subject	Nbr	Title	Units	Grd	Status	Subject	Nbr	Title	Units	Grd	Repeat
2	ENG	101	English Comp 1	3.00	B+	Posted	ENGCOMP	0200	SEMINAR IN COMPOSITI	3.00	T
3	MAT	108	Intermediate Algebra	3.00	B-	Posted	MATH	0031	ALGEBRA	3.00	T
4	ART	106	Art Appreciation	3.00	A	Posted	HAA	0010	INTRODUCTION TO ART	3.00	T
5	SOC	101	Intro Sociology	3.00	B	Posted	SOC	0010	INTRODUCTION TO SOCI	3.00	T
6	PHS	107	Intro Astronomy	3.00	C+	Posted	ASTRON	0089	STARS, GALAXIES AND	3.00	T
7	ENG	115	Gen Literature	3.00	B+	Posted	ENGLIT	0350	LIT, TRADITION AND T	3.00	T
8	HIS	104	United States Histor	3.00	A-	Posted	HIST	0600	UNITED STATES TO 187	3.00	T
9	HIS	101	Hist Western Civ 1	3.00	A	Posted	HIST	0100	WESTERN CIVILIZATION	3.00	T

Transfer Credit Summary: Community College of Allegheny County

Category	Total
Transferred Total	24.00
Accepted (Not Posted)	0.00
Contingent	0.00
Posted	24.00
Not Transferred Total	0.00
Rejected	0.00
No Rule	0.00
Internal GPA	N/A

These are the courses taken at your prior school

These are the course equivalents at Pitt

This is the total number of credits that are transferring into the College of General Studies from your prior school