

Dear Potential Osher Instructors,

Hello! My name is Jennifer Engel and I am the Director of the Osher Lifelong Learning Institute at the University of Pittsburgh (OLLI), College of General Studies. If you know you are interested in applying, click this link: <http://www.cgs.pitt.edu/osher/teaching-opportunities> to access the course proposal.

The Osher Lifelong Learning Institute at the University of Pittsburgh is a membership-based community of adults, age 50 and better, who are passionate about learning. Because there are no tests, no grades, and no degree requirements, it is the perfect environment for exploring new topics with other interested adults. We offer a number of different learning options, but you are being sought as a potential instructor for an Osher “course”. Courses are typically 5-weeks in length and the topics are very diverse. They are similar to actual college courses, the differences being there are not any tests or grades, the course runs for 5 weeks (a little less than 2 hours each week), and the content of the course must be scaled appropriately for time.

We are currently recruiting for 2018. The tentative dates for the terms are:

Spring 1 <sup>st</sup>	February 5 – March 3	Spring Proposals Due: Sept 27
Spring 2 <sup>nd</sup>	March 12 – April 14	
Summer 1 <sup>st</sup>	May 14 – June 16	Summer Proposals Due: Jan 16
Summer 2 <sup>nd</sup>	June 25 – July 28	
Fall 1 <sup>st</sup>	August 27 – September 29	Fall Proposals Due: April 27
Fall 2 <sup>nd</sup>	October 15 – November 17	

A course proposal must be submitted electronically for any new course you are proposing for consideration. You will find the Course Proposal and Discussion Group Proposal outlines to follow when submitting a new course on the Faculty page of our website, [www.cgs.pitt.edu/osher/teaching-opportunities](http://www.cgs.pitt.edu/osher/teaching-opportunities). If you have questions or would like to discuss your proposal, please let me know.

Once you submit a course proposal, an instructor availability survey will be emailed to you. If you want to teach a course outside the typical time slots or for fewer weeks than five, please indicate that in the comments section of the form.

Proposals can be accepted at any time. Generally, course proposals for the summer term are due the first week of January and course proposals for the fall term are due the last week of April. If you would like to discuss a course idea or have any questions, please feel free to call or email me. If you are interested, but have additional questions or cannot teach in 2017 but would be willing to in a future term, please let me know.

Your interest in the Osher Lifelong Learning Institute is very much appreciated. Thank you for supporting this wonderful program and supporting the learning of over 1400 individuals.

Sincerely,

Jennifer L. Engel  
Director, Osher Lifelong Learning Institute

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College of General Studies  
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