



College of General Studies

Home Institution Authorization

This form is to be used if you are applying to the University of Pittsburgh on a temporary basis. Information requested from your home institution verifies your academic standing and ensures that selected courses are acceptable for transfer.

College of General Studies, Learning Solutions, Fourth Floor, Cathedral of Learning, Pittsburgh PA 15260
Phone: 412-624-6600 Fax: 412-624-5461

Please print clearly. Incomplete forms delay processing

A. TO BE COMPLETED BY STUDENT

Name _____
Last *First* *M.I.*

Social Security Number _____ - _____ - _____ Year applying _____

I hereby authorize the release of grade information to the University of Pittsburgh

Signature Date

I intend to transfer University of Pittsburgh course credits to my home institution. (High school or college transcripts are not necessary.)

B. TO BE COMPLETED BY REPRESENTATIVE OF HOME INSTITUTION

The University of Pittsburgh requires that visiting students be in good academic standing at their home institution with a minimum grade point average of 2.0 on a 4.0 scale. The form is accepted in lieu of college transcripts to verify academic standing. Those students not in good standing may provide transcripts and petitions for special consideration.

Please check all that apply and indicate grade point average:

- Student is in good academic standing with a _____ grade point average on a scale of _____.
- Student is not in good academic standing with a _____ grade point average on a scale of _____ and has attached transcripts and a brief rationale for special consideration.

PLEASE INDICATE THE UNIVERSITY OF PITTSBURGH COURSE(S) APPROVED FOR TRANSFER:

CLASS NUMBER (5 Digit Number)	CATALOG NUMBER	COURSE TITLE	CREDITS

Alternate Courses: _____

Representative of Home Institution _____
Signature *Date*

Please Print

Representative of Home Institution _____ Title _____

Institution _____

Address _____

City _____ State _____ Zip _____

Telephone () _____